

# RESERVATION FORM

Contact Burritt to arrange a date and time. Complete and return this form with the correct information to finalize your reservation.

Reservation form for:

Guided Tour (\$8.00)                       Outreach  
 Festival(\$8.00)                               Distance Learning

School or Group: \_\_\_\_\_

Phone: Work \_\_\_\_\_ Cell \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

E-mail: \_\_\_\_\_

Tour Title: \_\_\_\_\_

1<sup>st</sup> choice  
Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

2<sup>nd</sup> choice  
Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

Grade: \_\_\_\_\_ # of Students: \_\_\_\_\_ # of Classes: \_\_\_\_\_

_____ Students	@ \$ _____ each = _____
_____ Parents/other	@ \$ _____ each = _____
_____ Class teachers/aides	@ \$ 0.00 each = _____
_____ Other	@ \$ _____ each = _____
	<b>TOTAL = _____</b>

\_\_\_\_\_ Our students will bring money and plan to shop.

Trip Payment method \_\_\_\_\_  
(Cash, Check, Credit Card, or Purchase Order)

Please make additional copies of the registration form as needed. Remember to reserve your own bus. Send the completed reservation form to:

Burritt on the Mountain  
Attn: Alice Kirsch  
3101 Burritt Drive  
Huntsville, AL 35801

(256)-536-2882, (256)-512-0148  
Fax (256)-532-1784  
alice.kirsch@huntsvilleal.gov

Visit [www.burrittonthemountain.com](http://www.burrittonthemountain.com)

## Helpful Hints for a Great Trip

- You are invited to shop at Josie's on the Mountain with a chaperone. Please see the registration form.
- Plan to unload your lunches to a designated on-site location upon arrival. Pack lunches in a class cooler or box.
- Buses should drop students off by the Welcome Center, then park across the parking lot in the designated area.
- Restrooms are on the outside the Welcome Center.
- The size of your group will influence the length of stay at Burritt. We require a minimum of 12 students for a guided tour.
- Instruct students to dress appropriately for the weather on the mountain and creative projects.
- Sturdy shoes for walking are encouraged. Long socks or pants are needed when hiking the trails.
- We strongly recommend bringing 1 parent/adult per 5 elementary students.
- Classroom teachers, aides and bus drivers are admitted free of charge. Parents pay the same rate as the students.

## Cancellations

- Cancellations must be made two weeks before the scheduled visit to avoid a 25 percent charge.
- Cancellations due to weather issues may be made if there are severe weather warnings, such as thunderstorm and tornado warnings and watches. We will work with you to reschedule events that are influenced by inclement weather.