



Position Available

Burritt Museum Events: Special Events Assistant consisting of 15-20 hours per week on a regular basis. Some weekend and holiday work is expected in addition to weekdays. Must be able to work 4-6 nights per month. Applicants must be 21 years of age or older.

Employees are responsible for providing a wide variety of services for Burritt events. Duties include event preparation, running errands, handling alcohol, set-up, break-down and clean-up. This is a physically active position employees must be able to lift 30-40 pound and be on their feet for long periods of time.

Applicants must be hospitable and be a team player. They should be effective communicators and must be friendly, outgoing, and reliable. Multi-tasking and organization is a must. Computer knowledge, including Word and Excel, is a plus.

Burritt follows Covid-19 health guidelines. Workers must wear mask when interacting with the public or other staff. Pay is \$10 per hour.

Complete an application Monday – Friday from 8:30-5pm at Burritt on the Mountain, 3101 Burritt Drive, Huntsville, Al 35801 or contact Stephanie.timberlake@huntsvilleal.gov or at 256-512-0141 for more information.

Burritt on the Mountain is committed to providing equal employment opportunities to all applicants for employment. Accordingly, all terms and conditions of employment will be carried out without regard to race, color, religion or creed, national origin or ancestry, sex (including pregnancy, sexual orientation or gender identity), age (40 or older), status as an individual with a physical or mental disability, veteran status, genetic information, and citizenship, or any other factor protected by federal, state, or local law.